

OCTOBER 17, 2024

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Q. Jay Stapleton. Roll Call: President Q. Jay Stapleton, present; Vice President Leslie Henry, present; Commissioner David K. Smith, absent.

The President entertained a motion for approval of the October 10, 2024 minutes. Leslie Henry moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
Commissioners	Karen Sprague	11/13-11/14	Columbus, OH	OCCD Community Development Training
Commissioners	Karen Sprague	10/21-10/22	Columbus, OH	Ohio Consolidated Plan Program Advisory Group

The President entertained a motion to approve travel requests as submitted. Leslie Henry moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent.

2024 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
10/13	13	2	0	0	15	0	0	0	11	20	0	0	0	19

CASTO & HARRIS, INC. — RE-ORDER NO. 25403-23

LEAVE DONATION APPLICATION

Commissioners received leave donation applications going to Haley Norris (Probate/Juvenile) from Kevin Plantz (Probate/Juvenile). Total hours 40 for the pay period dated 10/18/2024.

Leslie Henry moved to approve the leave donation as requested and Q. Jay Stapleton seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent.

EXECUTIVE SESSION – COMMISSIONERS – CONTRACTS

9:24 a.m., the President entertained a motion to enter into executive session with County Administrator concerning contracts. Leslie Henry made and Q. Jay Stapleton seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent. Returned to regular session at 9:34 a.m. No action taken.

RESOLUTION – 2025 HEALTH INSURANCE RENEWAL

County Administrator Brian Rutherford met with the Commission to discuss the Health Insurance Plan for Gallia County Employees for FY 2025 (February 1, 2025 thru January 31, 2026) as follows:

1. The original PPO Plan Renewal Proposal with CEBCO was presented 9/5/2024 by Saunders Insurance Company (Acrisure) and included a 15.5% increase, with a breakdown as follows:

A) Current Rates: Single \$1,017.02 / Family \$2,680.90
B) Renewal Rates: Single \$1,174.66 / Family \$3096.44 – an increase of \$19.70 / month for Single rates and an increase of \$62.33 / month for families.
2. The Commission met with Saunders Insurance Company (Acrisure) and Justin Grant, CEBCO Senior Benefit Specialist on 9/12/2024, in which negotiations were made and Scott Saunders presented a proposal of lowering Saunders Insurance Company's Broker Commission from 2.5% to 1.5%. Justin Grant also proposed multiple options for lowering the County's overall costs, but which would increase employees' shares, as well as Out of Pocket Max's, Office Copays, Specialist Copays, Pharmacy copays, and Deductibles.
3. After multiple discussions with Mr. Grant, a final proposal was presented to the Commission on 10/3/2024, which included a 14.3% increase, while remaining with CEBCO's Anthem Blue Cross Blue Shield and includes a breakdown as follows:

A) 2025 Rates: Single \$1,162.46 / Family \$3,064.28
B) 105 Plan Cost Share: Single \$12.00 / Family \$25.50
C) Vision (VSP): Single \$10.10 / Family \$22.86
D) Life/AD&D: Single \$8.20 / Family \$8.20
E) Dental (Delta-CEBCO): Single \$20.46 / Family \$58.34

OCTOBER 17, 2024

Total Cost for a Full Single Plan would increase from \$1068.86 to \$1215.22 per month. With the employee share being 12.5% for a full single plan, this would equate to \$151.91, an increase of \$18.31 a month over 2024 prices.

Total Cost for a Full Family Plan would increase from \$2,798.88 to \$3,179.18 per month. With the employee share being 15% for a full family plan, this would equate to \$476.88, an increase of \$57.05 over 2024 prices.

The 14.3% increase will impact the county's annual cost by raising it from \$4,228,955.00 to \$4,833,715.00, a \$604,760.00 increase. Further discussion between the County Commissioners and County Administrator occurred on 10/10/2024. A recommendation by County Administrator Brian Rutherford to utilize funds from the 105 Plan to buy down the rate increase by \$90,000.00 or 2% should be made in order to reduce overall costs to the employees and County alike. By applying the 2% buydown to all enrolled employees' Dental costs, which equates to \$89,941.44, this would mean a \$20.46 per month reduction in costs to employees with single plans; and a \$58.34 per month reduction in costs to employees with family plans thus reducing the cost increase from before the buydown.

FY 2025 health insurance rates after the buydown for Dental from the 105 Plan as stated above for the Gallia County employees will keep the rates comparable to 2024 with the fund/employee costs as follows:

SINGLE PLAN RATES	2025 RATE BEFORE BUYDOWN	2025 RATE AFTER BUYDOWN
Medical/Drug (Anthem-CEBCO)	\$1162.46	\$1162.46
105 Plan Cost Share	\$12.00	\$12.00
Dental (Delta-CEBCO)	\$20.46	\$0.00
Vision (VSP)	\$10.10	\$10.10
Life/AD&D	\$8.20	\$8.20
TOTAL	\$1213.22	\$1192.76
EMPLOYEE SHARE (12.5%)	\$151.99	\$149.10

FAMILY PLAN RATES	2025 RATE BEFORE BUYDOWN	2025 RATE AFTER BUYDOWN
Medical/Drug (Anthem-CEBCO)	\$3064.28	\$3064.28
105 Plan Cost Share	\$25.50	\$25.50
Dental (Delta-CEBCO)	\$58.34	\$0.00
Vision (VSP)	\$22.86	\$22.86
Life/AD&D	\$8.20	\$8.20
TOTAL	\$3179.18	\$3179.18
EMPLOYEE SHARE (15%)	\$476.88	\$468.13

It should also be noted that CEBCO has announced that it will no longer cover GLP-1 Rx for weight loss in 2025 (Wegovy, Zepbound, Ozempic, and Saxenda). These medications will still be covered for Diabetes diagnoses.

PLAN INFORMATION	2025 ANTHEM TOTALS
DEDUCTIBLE	
Member Individual/Family – Network	\$1200 person/\$2400 Family
Individual/Family for Non-Network Provider	\$3000 person/\$6000 Family
COINSURANCE	
Network	25%
OUT-OF-POCKET LIMITS	
Individual/family Network	\$3500/\$7000
COPAYMENTS	
Office Visit Copay	\$25.00
Specialist	\$50.00
Urgent Care Copay	\$50.00
Emergency Room Copay	\$250.00
Facility Inpatient/Outpatient	0%
Pharmacy Copays (Tiers 1/2/3)	\$15/\$70/\$90

OCTOBER 17, 2024

PREVENTATIVE CARE	
Including Routine medical exams, mammograms, pelvic exams, Pap testing, PSA tests, immunizations	No Charge if In-Network 50% coinsurance after medical deductible is met if using Non-Network

Leslie Henry made and Q. Jay Stapleton seconded the motion to approve the recommendation with the buydown as stated above. Roll Call votes: Mr. Stapleton yea, Ms. Henry yea, Mr. Smith, absent.

CDBG RPIG GRANT (B-W-19-1AY-1) 9th STATUS REPORT

GMCAA Grants Administrator Karen Sprague presented the Commission with the 9th Status Report for the period February 1, 2020 thru September 30, 2024 for the County's FY 2019 CDBG Residential Public Infrastructure Grant (B-W-19-1AY-1) which has been submitted to the Ohio Department of Development on 10/16/2024. The following project/activity were noted:

- Sewer Facility Improvements – Green Sanitary Sewer Phase 2 Project – Grant award \$650,000; Drawn/Expended \$650,000
 - o Project Local Match:
 - Federal ARC Grant \$250,000; Expended \$250,000
 - OPWC Loan \$650,000; Expended \$650,000
 - OWDA Construction Loan \$463,617; Expended \$1,617
 - Bond Settlement Funds \$6,780,126.16; Expended \$3,084,052.30
 - USDA Loan \$2,500,000; Expended \$2,500,000
 - USDA Grant \$3,664,000; Expended \$3,071,809.92
- Tap-Ins Household Connections – Green Sewer Sanitary Phase 2 Project – Grant award \$100,000; Drawn/Expended \$0.00
- Total CDBG Grant Award \$750,000; Grant Expended \$650,000; Local Match expended \$9,557,479.22

Ms. Sprague advised the status report further notes:

- 48,706.25 LF of pipe installed to date
- 8,199 LF of pipe reinstalled to date
- 89.31 manholes installed to date
- 8 manholes reinstalled to date
- 1.1338 lift stations/grinder pumps installed to date
- 0.83 lift stations/grinder pumps reinstalled to date
- 0.6 flow meter and pit installed to date.

Jay Stapleton entertained a motion that the 9th Status Report be approved as submitted to ODOD on 10/16/2024. Leslie Henry made and Q. Jay Stapleton seconded that motion. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent. The report is on file in the County's CDBG grant files.

CHANGE ORDER #2 – CROWN CITY SEWER SYSTEM IMPROVEMENTS PROJECT

- Grants Administrator Karen Sprague presented the Commission with Change Order No. 2 paperwork for the Crown City Sewer System Improvements Project with P&E Pumps & Services, LLC. The change order is being requested as follows:
- o Gallia Street Pump Station: Pump 2 did not pass the draw down test due to excessive blow-by at the discharge flange. When pulled the pump to check the wear on the flange they found damage to the mating face of the flange. Noted this would cause the flange not to seal as it should. Solution: replace discharge flange on pump 2 to get a tight seal so each side will provide the proper GPM.
 - o Total change order increase = \$3,000.28

Contract amount adjustments as follows:

- Original contract price = \$149,758.22
- Change order #1 = \$124,814.12
- Change order #2 = \$3,000.28
- New contract total = \$277,572.62
- No change in contract time: Substantial completion 11/27/2024; Final completion 12/27/2024

Ms. Sprague advised DLZ Engineer Gary Silcott & Steve Price from P&E Pumps & Services, LLC are both in agreement and have signed this change order, also further noting the County's 2023 B-X-23-1AY-1 Grant will cover the increase. Mr. Stapleton entertained a motion to approve the change order form as requested contingent upon receiving change order form signed by Project Engineer Gary Silcott. Leslie Henry made and Q. Jay Stapleton seconded that motion. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent for vote. Form was signed by Q. Jay Stapleton, as President of the Commission.

OCTOBER 17, 2024

DJFS – EXECUTIVE SESSION

At 9:59 a.m. the president entertained a motion to enter into executive session with DJFS Director Dana Glassburn concerning the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee and contracts. Leslie Henry moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, absent; Mr. Smith, absent. Returned to regular session at 10:40 a.m.; No action taken.

ASSISTANT SUPERVISOR TEMPORARY ASSIGNMENT CPS-JFS

Dana Glassburn, GCDJFS Director, referenced the Commissioner approval from August 1st, 2024 establishing two (2) temporary assistant supervisor assignments. Director Glassburn recommended ending the temporary assistant supervisor assignment effective Friday November 1st, 2024. The temporary stipend (\$1.50) will be discontinued upon removal from assignment for the two current temporary assistant supervisors. Leslie Henry moved to approve the recommendation by Mr. Glassburn, Q. Jay Stapleton seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent.

DJFS – PROMOTION

President Stapleton entertained a motion upon the recommendation of Dana Glassburn, DJFS Director, to promote Lindsay Wolfe to the non-bargaining unit position Child Protective Services Supervisor 1, Classification 34137, and Position Control # 51001.0 with the effective date of the promotion to be November 2, 2024, with a twelve month probationary period and a starting pay rate of twenty seven dollars per hour with an additional fifty cents per hour upon completion of the mandatory CPS Supervisor CORE training. Leslie Henry moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent.

CPS/JFS – TEMPORARY TEAM LEAD ASSIGNMENTS

Dana Glassburn, GCDJFS Director, requested authority to establish up to four (4) temporary Child Protective Services team lead assignments and corresponding responsibilities. Each assignment would be evaluated on a quarterly basis to allow the employee assigned to determine if they want to continue, with the Director having the authority to fill/remove staff at any time from the temporary assignment based on need and/or performance. The temporary team lead position would be compensated an additional stipend of fifty cent (\$0.50) per hour while serving in the temporary team lead assignment. Such temporary stipend to be discontinued upon removal from a temporary team lead assignment. Leslie Henry moved to establish the Lead assignments as requested by Mr. Glassburn, Q. Jay Stapleton seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent.

GALLIA METROPOLITAN HOUSING AUTHORITY – PLAN RENEWAL

Andrew Kott, with Gallia Metropolitan Housing Authority presented the Commissioners with the five year plan renewal for HUD to be signed. Leslie Henry moved to allow President Stapleton to sign the plan on behalf of the Commissioners. Q. Jay Stapleton seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent.

PROSECUTOR – 2025 BUDGET

County Prosecutor Jason Holdren presented his proposed 2025 budget request to the commissioners. No action taken.

OUTREACH CENTER – BID OPENING
ROOF REPLACEMENT

At 11:00 a.m. President Stapleton opened the following bids for the Outreach Center Roof Replacement:

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Company	Total Bid
Brian Moore Construction Co.	\$150,000.00

The bids were turned over to the County Grant Administrator for review and recommendation.

DJFS – 2025 BUDGET

DJFS Director Dana Glassburn presented his proposed 2025 budget request to the commissioners. No action taken.

EXECUTIVE SESSION – COMMISSIONERS – CONTRACTS

11:41 a.m., the President entertained a motion to enter into executive session with Attorney Doug Shevelow from Bricker and Graydon concerning legal matters. Leslie Henry made and Q. Jay Stapleton seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent. Returned to regular session at 9:34 a.m. No action taken.

OCTOBER 17, 2024

FAA AIP GRANT 2024 DRAW #1 APPROVAL
GALLIA-MEIGS REGIONAL AIRPORT PROJECT

Commission received from Delta Airport Consultants the FAA AIP grant 2024 draw #1 forms requesting \$23,169.00 from the County's FAA grant for the 90% share of the following invoices:

- Delta Airport Consultants Inv # 23046 CA-1 - \$22,893.56
- CMT IFE Analysis Inv # 236306 = \$2,500.00
- Gallia County Administration thru 9/26/2024 = \$350.00
- Total = \$25,743.56
- 90% FAA grant = \$23,169.20
- ARC S-P-21-1AY-1 Grant = \$1,287.18
- 2025 ODOT Grant = \$1,287.18
- Total Local Match = \$2,574.36

Mr. Stapleton entertained a motion to approve and sign the grant draw #1 forms for payment of engineering & administration invoices as presented. Leslie Henry moved and Q. Jay Stapleton seconded this motion. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent.

FAA BIL GRANT 2024 DRAW #1 APPROVAL
GALLIA-MEIGS REGIONAL AIRPORT PROJECT

Commission received from Delta Airport Consultants the FAA BIL grant 2024 draw #1 forms requesting \$95,534.00 from the County's FAA grant for the 65/95% share of the following invoices:

- WV News Bid Advertisement 1377297 = \$163.65
- Delta Airport Consultants Inv # 23047 CA-1 - \$69,564.04
- Delta Airport Consultants Inv # 23048 CA-1 - \$76,138.83
- CMT IFE Analysis Inv # 236306 = \$6,000.00
- Gallia County Administration thru 9/26/2024 = \$2,845.33
- Total = \$154,711.85
- 65/95% FAA grant = \$95,534.56
- Co. ED Funds Match = \$40,673.03
- Co. Gen Funds Match = \$18,504.26
- Total Local Match = \$59,177.29

Mr. Stapleton entertained a motion to approve and sign the grant draw #1 forms for payment of engineering & administration invoices as presented.

Leslie Henry moved and Q. Jay Stapleton seconded this motion. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent.

TOWNSEND LETTER – PARCEL #008-001-112-00

President Stapleton entertained a motion to approve and send the following letter drafted by DLZ Engineer Gary Silcott to Robert and Jennifer Townsend: Leslie Henry moved and Q. Jay Stapleton seconded the motion. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent.

10/17/2024

TO: Robert T. and Jennifer Townsend

FROM: GALLIA COUNTY COMMISSIONERS

RE: Parcel #008-001-112-00

Dear Mr. and Mrs. Townsend:

The Gallia County Commissioners hereby agree to allow Robert T & Jennifer L Townsend – Trustees, Parcel 008-001-112-00 to install either a 6-inch lateral into the sanitary sewer line at MH 76, which is approximately 13.26 feet deep, if serving only 1 home. Or allow them to install an 8-inch sanitary sewer into the manhole per the Gallia County Construction and Material Specifications including the necessary coring, boot and drop if required, if there are plans for a subdivision connecting into the manhole. The Commissioners also agree that the driveway disturbed during construction will be restored to preconstruction condition and that repairs to the sewer line will be made to ensure proper operation. In exchange for these concessions, Robert T and Jennifer L Townsend – Trustees will provide a 30-foot permanent easement as provided for in Exhibit A and provided to Robert T and Jennifer L Townsend – Trustees.

Respectfully submitted,

s/Q. Jay Stapleton

s/Leslie Henry

CASSTO & HARRIS, INC. — RE-ORDER NO. 25403-23

OCTOBER 17, 2024

GALLIA COUNTY’S GREEN TOWNSHIP SANITARY SEWER PHASE 2 IMPROVEMENTS – ELSEA LETTER

President Stapleton entertained a motion to approve and send the following letter drafted by DLZ Engineer Gary Silcott to Jay Elsea: Leslie Henry moved and Q. Jay Stapleton seconded the motion. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent.

10/17/2024

FROM: GALLIA COUNTY COMMISSIONERS

RE: Gallia County’s Green Township Sanitary Sewer Phase 2 Improvements

Dear Mr. Elsea:

This letter is to inform you that due to project time constraints and administrative capacity, the Board of Commissioners of Gallia County are offering to install the required meter pit at Quail Creek Homes in exchange for your authorization of the enclosed easement.

Per County Sewer Regulation, connection to the public collection system will require the use of a meter at this location. The County project intends to install the meter pit at a location outside of the public right-of way as it would become property of the Quail Creek Mobile Community. Installation as described requires access to the property and location of the installation.

Your cooperative authorization of the enclosed easement within 21 days of this letter is hereby our final offer to include this portion of the project under our contract. Failure to return the executed easement by November 6, 2024 will result in non-performance of said install and it will then be the responsibility of the Quail Creek Mobile Community to meet all connection requirements of the County at its sole expense and burden including installment of the meter pit currently being offered, and with no credit, exchange, or further obligation from the County.

Respectfully submitted,

/s/ Q. Jay Stapleton

/s/ Leslie Henry

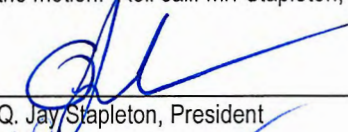
INVESTMENT ADVISORY COMMITTEE

Gallia County Treasurer, Steve McGhee, Chair of the Investment Committee, presented the 3rd quarter 2024 investment report for review. The Investment reports are submitted monthly; with meetings held quarterly. Members present were the Commissioners Q. Jay Stapleton, Leslie Henry, Clerk of Courts Anita Moore and Steve McGhee, County Treasurer. The Investment Report is on file in the Treasurer’s office and in the Commissioner’s office for review.

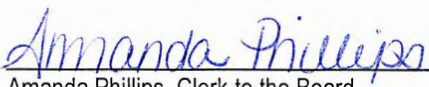
2 pm – The Commissioners attended the monthly Land Bank meeting in the Commissioners Office.

ADJOURN

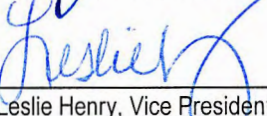
At 4:00 p.m. the President entertained a motion for adjournment. Leslie Henry moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent.




Q. Jay Stapleton, President



Amanda Phillips, Clerk to the Board



Leslie Henry, Vice President



David K. Smith, Commissioner