

FEBRUARY 22, 2024

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Q. Jay Stapleton. Roll Call: President Q. Jay Stapleton, present; Vice President Leslie Henry, present; Commissioner David K. Smith, present.

The President entertained a motion for approval of the February 15, 2024 minutes Leslie Henry made and David K. Smith seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

2024 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
2/18	3	0	0	0	12	0	0	0	12	20	3	0	0	17

EMS – CHECKING ACCOUNT

County Administrator Brian Rutherford presented a request from Gallia County EMS Director Keith A. Wilson, in order to open a checking account with Ohio Valley Bank for his department. Rutherford noted the issues that have been happening repeatedly with Fifth/Third Bank in Huntington, WV, which is the current bank being utilized by G.C. EMS for bill collections, expenses, and other financial matters. The president entertained a motion to approve and sign this resolution, allowing Keith A. Wilson to open the checking account and act as signatory on the account as presented. David K. Smith made and Leslie Henry seconded the motion. Roll call votes: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

MUNICIPLE COURT – ANNUAL REPORT

County Administrator Brian Rutherford presented the Commission with Judge Moulton’s 2023 Municipal Court Annual Report. No Action Taken.

GREEN SEWER 1 – USDA ANNUAL REPORT

County Administrator Brian Rutherford presented the Commission with the 2023 USDA Report for the Green Sewer 1 System for approval and signing. Mr. Rutherford noted the annual report reflects the actual revenues and expenditures for the Green Sewer 1 System for FY 2023 and estimated for FY 2024, as well as providing documentation of users, CORSA liability & property insurance, sewer rates, class 1 operator, blank pledge of collateral letters and list of delinquent accounts. Mr. Rutherford advised the delinquent accounts numbered 72 and totaled \$10,787.53 as of 1/17/2023. David K. Smith moved and Leslie Henry seconded the motion. Roll call votes: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

DJFS – EXECUTIVE SESSION

At 10:08 a.m. the president entertained a motion to enter into executive session with DJFS Director Dana Glassburn concerning the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. David K. Smith moved and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea. Returned to regular session at 10:19 a.m.; No action taken.

NATIONAL FFA WEEK PROCLAMATION

The following were in attendance to request approval of a Proclamation for National FFA Week in Gallia County: Gallia Academy FFA Advisor Katherine Dickson, FFA members Aiden Toler, Evan Pope, Abraham Dixon; River Valley FFA Advisor Jaime Walter, FFA members Baylee Helms and Emma Truance; South Gallia FFA Advisor Trevor Baker, FFA Members Tori Triplett and Emilee Bowling. David K. Smith and Leslie Henry seconded the motion to approve the following proclamation. Roll calls: Mr. Stapleton, yea; Ms. Leslie Henry, yea; Mr. David K. Smith, yea.

**National FFA Week
February 17-24 2024**

American agriculture is the foundation of our country. It's the backbone of a healthy and prosperous nation, made possible by the hard work of America's farms and farm families. However, the average American is now at least three generations removed from the farm. In fact, farm and ranch families make up less than 2 percent of the U.S. population, resulting in disconnect between food and fiber and the people whose hard work, dedication, and passion bring us all to the table.

Not only does American agriculture produce food, fiber, and renewable resource products, but agriculture is essential to maintaining a strong economy, and is dedicated to ensuring Americans have access to safe, abundant, and affordable products. When you factor in all the jobs involved in processing, distributing and marketing food and fiber products, you see that American agriculture is truly everywhere and touches everyone in almost every way. Each

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American farmer feeds more than 165 people ... a dramatic increase from 25 people in the 1960s. Quite simply, American agriculture is doing more - and doing it better. As the world population soars, there is an even greater demand for the food and fiber produced in the United States.

Now, therefore, we, the Gallia County Commissioners, by virtue of the authority vested in us, do hereby proclaim **February 17-24, 2024** as National Agriculture Week. We call upon citizens to acknowledge and celebrate the achievements of all those who, working together, produce an abundance of agricultural products that strengthen and enrich our community and our nation.

SENIOR CENTER – UPDATES

Board members of the Senior Center along with Marlene Stout, Director met with the Commissioners to provide updates. Ms. Stout noted that beginning March 1, 2024 the center will be open 5 days a week from 8-4. No action taken.

ODJFS BUILDING A - BID OPENING

At 11:00 a.m. as advertised, President Stapleton opened the following bids:

Company	Total Bid
Neals Home Improvement	\$228,900.00

The bids were turned over to Architect for review and a recommendation.

ODJFS BUILDING B - BID OPENING

At 11:15 a.m. as advertised, President Stapleton opened the following bids:

Company	Total Bid
Neals Home Improvement	\$98,100.00 (exterior) \$76,300.00 (interior)
Limbach LLC	\$234,600.00 (HVAC)
Ohio Valley Plastering	\$120,000.00 (exterior)

The bids were turned over to Architect for review and a recommendation.

CROWN CITY VILLAGE SANITARY SEWER IMPROVEMENTS BID OPENING

At 1:00 p.m. as advertised, President Stapleton opened the following bids:

Company	Total Bid
P&E Pumps & Services	\$149,758.00

GREEN SEWER PHASE 2 PAYMENT RESOLUTION # 25

GMCAA Grants Administrator Karen Sprague presented the Commission with Payment Resolution # 25 for the Green Sewer Phase 2 Project for the following items:

- Construction - \$368,780.46
- Legal Fees = \$23,898.75
- Engineering: \$40,087.23
- Administration: \$589.53
- Bond/Loan payments: \$0.00
- Other: \$0.00
- Total = \$433,355.97

Invoices to be paid as follows:

- DLZ invoice 220324 = \$18,367.56 paid from Green Sewer 2 OPWC Loan Fund #370
- DLZ invoice 220778 = \$21,719.67 paid from Green Sewer 2 OPWC Loan Fund #370
- Bricker Graydon invoice 2015857 = \$17,147.50 paid from Gallia County from Settlement Fund #410
- Bricker Graydon invoice 2019360 = \$1,848.75 paid from Gallia County from Settlement Fund #410

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- Bricker Graydon invoice 2022006 = \$4,902.50 paid from Gallia County from Settlement Fund #410
- GMCAA-Feb 2024 Administration = \$589.53 paid from Gallia County from Settlement Fund #410
- Field Excavating Pay Application #4 = \$368,780.46 payment broken down as follows:
 - o \$92,195.00 (25%) paid by Gallia County from USDA Grant Fund #372
 - o \$276,585.46 (75%) paid by Gallia County from Settlement Fund #410

Leslie Henry moved and David K. Smith seconded a motion to approve payment resolution # 25 as submitted. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

USDA - GREEN SEWER PHASE 2 DISBURSEMENT #20

GMCAA Grants Administrator Karen Sprague presented the Commission with USDA Disbursement #20 for the Green Sewer Phase 2 Project for the following items:

- Field Excavating Pay Application #4 = \$92,195.00 partial payment (25%) by Gallia County from USDA Grant Fund #372
- Total USDA Disbursement Request = \$92,195.00

David K. Smith moved and Leslie Henry seconded a motion to approve and sign the USDA Disbursement #20 as submitted. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

GREEN SEWER PHASE 2 SETTLEMENT FUND DISBURSEMENT #4

GMCAA Grants Administrator Karen Sprague presented the Commission with Settlement Fund Disbursement #4 for the Green Sewer Phase 2 Project for the following items:

- GMCAA-Feb 2024 Administration = \$589.53 paid by Gallia County from Settlement Fund #410
- Bricker Graydon invoice 2015857 = \$17,147.50 paid from Gallia County from Settlement Fund #410
- Bricker Graydon invoice 2019360 = \$1,848.75 paid from Gallia County from Settlement Fund #410
- Bricker Graydon invoice 2022006 = \$4,902.50 paid from Gallia County from Settlement Fund #410
- Field Excavating Pay Application #4 = \$276,585.46 partial payment (75%) by Gallia County from Settlement Fund #410
- Total Settlement Fund Disbursement Request = \$301,073.74

David K. Smith moved and Leslie Henry seconded a motion to approve the Green Sewer 2 Settlement Fund Disbursement #4 as submitted. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

OPWC - GREEN SEWER PHASE 2 DISBURSEMENT REQUEST # 11

GMCAA Grants Administrator Karen Sprague presented the Commission with OPWC Disbursement Request #11 for the Green Sewer Phase 2 Project for the following items:

- DLZ invoice 220324 = \$18,367.56 to be paid directly to DLZ by OPWC
- DLZ invoice 220778 = \$21,719.67 to be paid directly to DLZ by OPWC
- Total OPWC Disbursement Request #11 = \$40,087.23

Leslie Henry moved and David K. Smith seconded a motion to approve the OPWC Disbursement Request # 11 as submitted. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

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MEMO ENTRY – REVENUE/EXPENSE OPWC LOAN GREEN SEWER PHASE 2

GMCAA Grants Administrator Karen Sprague advised the Commission that OPWC will make direct payments to vendors for the Green Sewer Phase 2 Project OPWC loan funding. In order to reflect the receipt and expenditure of these loan funds within the county fund established as OPWC Loan - Green Sewer 2 the County Auditor must make the following memo entries:

- Memo payin in the amount of \$40,087.23 into 370.3000.400100 from OPWC Loan # CO17W
- Memo expense in the amount of \$40,087.23 from 370.0370.531100 to DLZ vendor # 8587 for invoice # 220324 & 220778
- Credit Back \$40,087.23 from PO # 240078 in line item 370.00370.531100

COMMISSIONERS– EXECUTIVE SESSION

At 11:31 a.m. the president entertained a motion to enter into executive session with Josh Grossman with Dinsmore & Shohl concerning legal matters. David K. Smith moved and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea. Returned to regular session at 11:45 a.m.; No action taken.

CROWN CITY VILLAGE SANITARY SEWER IMPROVEMENTS BID AWARD

Based upon the review and recommendation of Gary Silcott, DLZ engineer, President Stapleton entertained a motion to award the contract to P&E Pumps & Services LLC. in the amount of \$149,758.22, contingent upon all project funding being finalized and released. David K. Smith moved and Leslie Henry seconded the motion. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

GREEN SEWER 2 CONSTRUCTION MEETING

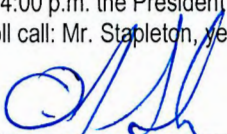
At 1:30 p.m. the Commissioners, County Administrator Brian Rutherford, Grant Administrator Karen Sprague, Clerk to the Board Amanda Phillips, Assistant Clerk Janie Peck attended the Green Sewer 2 Construction monthly meeting in the Commissioners' office. Others in attendance were: DLZ Reps. Gary Silcott, Rob Snedden & Eli Walker and Tracy Shoults, Sewer Dept. Tommy Dillon, Josh Fields and Bo Cox from Fields Excavating.

ECONOMIC DEVELOPMENT – OVRDC AGREEMENT

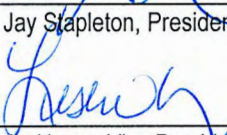
Cole Massie, Economic Development submitted an agreement between the County and OVRDC for the Appalachian Community Grant Program (Technical Assistance Grant). This agreement would assist projects in Gallia County advance their engineering and design on projects submitted through the program. President Stapleton entertained a motion that would allow him to sign the agreement on behalf of the County. David K. Smith moved and Leslie Henry seconded the motion. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

ADJOURN

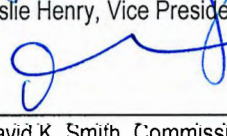
At 4:00 p.m. the President entertained a motion for adjournment. David K. Smith and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.



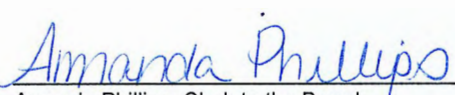
G. Jay Stapleton, President



Leslie Henry, Vice President



David K. Smith, Commissioner



Amanda Phillips, Clerk to the Board