

NOVEMBER 22, 2011

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by Vice President Howard "Joe" Foster. Roll Call: Lois M. Snyder, absent; Vice President Mr. Howard J. "Joe" Foster, present; Member Harold G. Montgomery, present.

Vice President Foster entertained a motion for approval of the November 17, 2011 minutes. Harold Montgomery made and Joe Foster seconded the motion. Roll call: Ms. Snyder, absent; Mr. Foster, yea; Mr. Montgomery, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
DJFS	Dana Glassburn	11/30	Circleville	OJFSDA District Meeting
		12/16	Columbus	OJFSDA State Wide Meeting
Commissioners	Joe Foster	11/30	Wellston	GJMV Solid Waste District Exec. Committee Meeting

Harold Montgomery made motion to approve travel requests as submitted and Joe Foster seconded the motion. Roll call: Ms. Snyder, absent; Mr. Foster, yea; Mr. Montgomery, yea.

Animal Shelter Canine Weekly Report										
Week Ending	IN	Adopted	Reclaimed	Euthanized	Died (Natural Causes)	Rescued	Destroyed (in field)	Out	In Foster Care	Remaining at Shelter
11/21/11	55	4	2	2	0	22	0	30	7	82

LEAVE DONATION APPLICATION

Commissioners received the following leave donation application:

Department	Donating Employee	Receiving Employee	Hours Donated	Pay Period
Engineer	Gregory Lane	Joshua Wellington	24	12/2
	John Wellington		24	12/2
Sheriff	Coit Darst	Shelia Northup	48	12/2
	Jimmy Spears		32	12/2

The Vice President entertained a motion to approve the leave donation application as requested. Harold Montgomery made and Joe Foster seconded the motion. Roll call: Ms. Snyder, absent; Mr. Foster, yea; Mr. Montgomery, yea.

COUNTY GIS DISCUSSION

Gallia County Auditor Larry Betz and Tax Draftsman Seth Montgomery were present and requested signatures for the revised ILGARD contracts.

Vice President Joe Foster inquired if the "deliverables", as stated in the contract, had been delivered. According to Larry Betz, the "deliverables" were still in testing and had not been released to the public. Commissioner Foster inquired how the data storage would be handled. Seth Montgomery responded that we would maintain ownership of the website and digital parcels, and ILGARD will be storing and hosting the site for one year. After one year, there will be an option for extension. Hosting fees will be \$1,200.00/yr. They hope to be able to use the Auditor's server in the future to take over hosting of the site.

Commissioner Foster questioned a portion of the contract that stated the property shall remain property of "Ohio". Seth Montgomery understood this portion of the contract to mean that ILGARD could promote themselves as being able to do this type of work. Commissioner Foster also inquired of Mr. Betz as to the status of the Mapping Website, a "deliverable" noted in the contract. Mr. Betz reported the developer is still testing it. The Prosecutor determined that the original contract was invalid as the County Engineer and County Auditor entered into a contract for Gallia County without authorization.

Commissioner Montgomery made motion to sign documents as presented, contingent upon the additional signatures of County Engineer Brett Boothe and Mr. Gilkey, Joe Foster seconded the motion. Roll call: Ms. Snyder, absent; Mr. Foster, yea; Mr. Montgomery, yea. Betz will provide Commissioner's office with a copy of signed contracts

ANIMAL SHELTER UPDATE

Dog Warden John McKean met with the Commissioners to update them on the status of the Animal Shelter. Mr. McKean reported the shelter is staying busy. Current population is high, but donations and rescues have stayed high as well. Donations received include food, medications, and cleaning supplies. Communication regarding animal bites with the Health Department has remained good. Mr. McKean mentioned concern how much longer the truck will hold up as a primary vehicle. The Commissioners will look for solutions to this issue.

Commissioners also noted that Mr. McKean had completed his 6-month probationary period as of 11/23 and as per the hiring agreement, would be granted a .25 cent increase in his hourly rate of pay.

OSU EXTENSION AGENCY UPDATE

At 9:45 a.m. the Vice President entertained a motion to enter into executive session with Extension agent Tracy Winters to discuss a personnel issue. Harold Montgomery made and Joe Foster seconded the motion; Roll call: Ms. Snyder, absent; Mr. Foster, yea; Mr. Montgomery, yea. Returned to regular session at 10:00 a.m.; no action taken.

Ms. Winters also reviewed her 2012 Budget as well and had the following comments:

- Harold Montgomery referenced the ANR Assisted Grants and the number of people assisted, citing many individuals may be unaware that such services are available. Ms. Winters reported Richard Stephens assisting with at least five grants, but asked to be notified if any concerns surfaced.
- Winters also updated the Commissioners on the recent Oil & Gas Meeting. Approximately 150 people were in attendance. OSU Extension is open to pursue more meetings and opportunities as a next step in the process.

PROGRAM EXPENDITURES TRACKING SYSTEM AGREEMENT

DJFS Director Dana Glassburn submitted for approval a Maintenance Agreement for the Program Expenditures Tracking System (PET). The Agreement covers ongoing support and maintenance of the PET system for calendar year 2012. This year's PET support plan is offered at the same price as the 2009, 2010 and 2011 support plan (\$2,150.00).

Vice President Foster entertained a motion to approve agreement as recommended by Dana Glassburn. Harold Montgomery made and Joe Foster seconded the motion. Roll call: Ms. Snyder, absent; Mr. Foster, yea; Mr. Montgomery, yea.

EXECUTIVE SESSION - DJFS

At 10:23 a.m. the Vice President entertained a motion to enter into executive session with JFS Director Dana Glassburn to discuss the appointment and employment of a public employee. Harold Montgomery made and Joe Foster seconded the motion; Roll call: Ms. Snyder, absent; Mr. Foster, yea; Mr. Montgomery, yea. Returned to regular session at 10:45 a.m.; no action taken.

KANAUGA ADDISON SEWER PROJECT

Highway Superintendent David Roush was present to review issues discussed at last week's meeting.

- Concerning the section of uneven pavement, Tri-Mat has matched up pavement from the section of SR 7 and the railroad track. Compactions problems on Honeysuckle.
- Mr. Roush voiced concerns about a section of road near the trailer park. Commissioner Montgomery noted that Tri-Mat was to take care of and pave the area from the station to the driveway.
- Drainage problem at SR 7 and Addison Pike. Commissioner Montgomery noted these issues have been addressed with the Contractors and Project Engineer and there have been discussions to alleviate the problems at the intersection.

The Commissioners will follow up with Project Engineer and provide the County Engineer's office with a timeline, and the issues will be addressed.

SHERIFF – BUDGET DISCUSSION

Sheriff Joe Browning and Administrative Assistant Heather Casto met with the Commissioners to discuss the following budgets for 2012:

- Sheriff
 - Budget showing increase in part due to a grant ending through the Department of Justice. The program has been successful and will reapply if the grant is offered again.
 - Increase in supplies related to the increase in fuel costs.
 - Anticipates receiving OT grant monies again that can be used for law enforcement related expenses.
- Jail
 - Anticipating new contract with Dr. Karr will reduce out of jail hospitalization expenses as well as better management of issues.
 - Transport costs increasing.
- Work Release Center
 - Commissioner Foster questioned the availability of Federal Funds for Work Release concept. Sheriff Browning is monitoring funding, but nothing at this time. He felt it most likely to land federal contracts to house inmates.
 - Commissioner Foster inquired if possible to get individuals from Columbus to Gallia County to meet with Courts, Law Enforcement and to expand their input in the programs. Questioned if Gallia County could be a good example of community corrections. Sheriff Browning agreed and would be good idea to have them attend the community correction meeting.

HORIZON TELECOM

Mike Thompson, Operating Manager from ECSM Utility Contractors, provided the Commissioners with a preliminary plan for a POP facility site on County property near the 911 building. Mr. Thompson requested a follow up meeting on December 1st.

CORSA RENEWAL APPLICATION

The annual CORSA Renewal Application was submitted for signature. The application lists all county properties, structures, vehicles and equipment covered through the policy year April 1, 2012 – May 31, 2013. Harold Montgomery made motion to sign the renewal application, Joe Foster seconded the motion. Roll call: Ms. Snyder, absent Mr. Foster, yea; Mr. Montgomery, yea.

FAA GRANT 2011 DRAW #2 APPROVAL **GALLIA-MEIGS REGIONAL AIRPORT PROJECT**

The County Administrator provided the Commission with FAA grant 2011 draw #2 forms requesting \$177,287.00 from the County's FAA grant for Thompson Petroleum construction services for the Gallia-Meigs Regional Airport Fuel Farm

Project. Joe Foster entertained a motion to approve and sign the grant draw #1 forms for payment of engineering invoices as presented. Harold Montgomery moved and Joe Foster seconded this motion. Upon roll call votes were as follows: Lois Snyder, absent; Joe Foster, yea; Harold Montgomery, yea.

WPCLF LOAN & ARRA GRANT AGREEMENT

The County Administrator provided the Commission with an email from OEPA providing the county a revised Exhibit 1A loan document for the Mercerville Sewer Project to allow transfer of \$7,500 from contingency to inspection. This transfer is necessary before OWDA & OEPA will reimburse Gallia County for invoices from Stantec on the sewer project. The revised forms must be submitted back to OEPA as soon as possible. Joe Foster entertained a motion that the revised WPCLF loan forms be signed as presented. Harold Montgomery made and Joe Foster seconded the motion. Upon roll call votes were as follows: Lois Snyder, absent; Joe Foster, yea; Harold Montgomery, yea.

PHA ANNUAL PLAN

Joe Foster entertained a motion to certify that Gallia Metropolitan Housing Authority's Five Year and Annual Plan is consistent with Gallia County's Consolidated Plan (CHIS). Harold Montgomery made and Joe Foster seconded the motion. Upon roll call votes were as follows: Lois Snyder, absent; Joe Foster, yea; Harold Montgomery, yea.

CHANGE ORDER #3 - OHIO FIRE SUBSTATION CONTRACT

The County Administrator provided the Commission with Change Order No. 3 paperwork for the Ohio Fire Substation Project. Randy Breech, Project Engineer, has recommended the change order to adjust the following in the contract:

- Change toilet tank for flush handle on interior room side of tank = increase of \$160
- Total Cost \$160.00

John Williams, with Hoon, Inc., is in agreement with this change order which would increase the contract from \$154,290.28.00 to \$154,450.28. Contract completion date will remain the same at 11/30/11.

Joe Foster entertained a motion to approve the change order form as requested. Harold Montgomery made and Joe Foster seconded that motion. Upon roll call votes were as follows: Ms. Snyder, absent; Mr. Foster, yea; and Mr. Montgomery, yea. Form was signed by Howard J. Foster, Vice President of the Commission and will be forwarded to USDA for final approval and signing.

OHIO TOWNSHIP FIRE PAYMENT RESOLUTION # 5 - FINAL

The County Administrator provided the Commission with Payment Resolution # 5 - Final for the Ohio Township Fire Substation Project for the following items:

- Breech Engineering Job #11-04 - \$1,112.00
- Hoon Inc. Pay Estimate # 4-Retainage - \$6,272.66
- Total = \$7,384.66

Documentation that all punch list items have been resolved was also provided in order for the Commission to approve a letter to USDA stating the same. Harold Montgomery moved and Joe Foster seconded a motion to approve payment resolution # 5 - Final as submitted and sign letter to USDA regarding the punch list items being resolved. Upon roll call votes were as follows: Lois Snyder, absent; Joe Foster, yea; Harold Montgomery, yea.

ENGINEER'S OFFICE - GUARDRAIL CONTRACT

The Engineer's Office provided the Commissioners with contract for Guardrail Construction requesting signatures. Harold Montgomery made motion to sign contract with M.P. Dory for Guardrail Construction Project, and Joe Foster seconded the motion. Roll call: Ms. Snyder, absent; Mr. Foster, yea; Mr. Montgomery, yea.

APPOINTMENT- CHILDRENS SERVICES

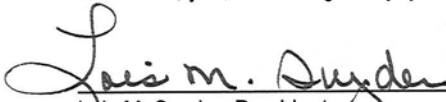
Harold Montgomery moved to reappoint Phil Skidmore and Kent Shawver to the Gallia County Children Services Board as recommended by Russ Moore, Executive Director of Gallia County Children Services Board, second by Joe Foster. Roll call: Ms. Snyder, absent; Mr. Foster, yea; Mr. Montgomery, yea.

JUVENILE COURT

Greg Shrader, Juvenile Court, was present to request permission to apply for one time, federal grant in the amount of \$10,000.00 from the Ohio Department of Youth Services. The 10% match will be taken from the 018 Fund. The one-time grant will be used for equipment to enhance the safety of the courthouse. Harold Montgomery moved to apply for the grant; second by Joe Foster. Roll call: Ms. Snyder, absent; Mr. Foster, yea; Mr. Montgomery, yea.

ADJOURN

At 3:40 p.m. Harold Montgomery moved to adjourn, second by Vice President Foster. Roll call: Ms. Snyder, absent; Mr. Foster, yea; Mr. Montgomery, yea.


Lois M. Snyder, President


Melissa Clark, Temporary Clerk


Howard J. Foster, Vice President


Harold G. Montgomery, Member