

APRIL 11, 2024

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Q. Jay Stapleton. Roll Call: President Q. Jay Stapleton, present; Vice President Leslie Henry, present; Commissioner David K. Smith, present.

The President entertained a motion for approval of the April 4, 2024 minutes. Leslie Henry moved and David K. Smith seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

TRAVEL REQUESTS				
DEPARTMENT	NAME	DATE	TO	RE:
EMA	Sherry Daines	4/15-4/17	Columbus Oh	EMA Spring Conference

The President entertained a motion to approve travel requests as submitted. David K. Smith moved and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

2024 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
4/7	5	0	1	0	2	0	0	0	3	27	0	0	0	18

SERVER ROOM CIRCUITS

County Administrator Brian Rutherford presented the Commissioners with a quote from Crisenberry Electric LLC to install 2 new quad receptacle circuits and outlets in 2nd floor server room, fed back to emergency panel in back 1st floor panel room, relocate rooftop 30 amp a/c power and air handler circuits back to emergency panel. The estimate was in the amount of \$1429.70. President Stapleton entertained a motion to award Crisenberry Electric the work as explained in the amount provided. David K. Smith moved and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

RENEWAL – OVB CREDIT CARD ACCOUNT

County Administrator Brian Rutherford presented the Commission with a renewal for the OVB Credit Card account that would clearly state the points of contact for those accounts. President Stapleton entertained a motion to approve the renewal as presented by Mr. Rutherford. Leslie Henry moved and David K. Smith seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

RESOLUTION – FOOD REIMBURSEMENT ADDENDUM TO GALLIA COUNTY EMPLOYEE HANDBOOK

County Administrator Brian Rutherford presented the following resolution for approval: Leslie Henry moved and David K. Smith seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

WHEREAS, it has been brought to the attention of the Board of Gallia County Commissioners by the Gallia County Auditor’s Office that the County’s policy with regard to meal reimbursement for employees while on travel status working away from the office was last updated on the 7th of February, 2002; and

WHEREAS, The Board of Gallia County Commissioners hereby wishes to amend the current policy regarding food reimbursement for employees while on travel status working away from the office; and

NOW, THEREFORE BE IT RESOLVED that the following is the policy for food reimbursement for employees while on travel status working away from the office:

Section 1. The Appointing Authority shall reimburse to the employee up to the sum of Fifty-Nine dollars (\$59.00) per day for meal/beverage expenses.

Section 2. Said reimbursement shall be allowed as follows:

- 1. \$9.00 Breakfast
- 2. \$25.00 Lunch
- 3. \$25.00 Supper

Section 3. This meal reimbursement is only when the employee is working away from the office attending workshops, In-service training, or other functions, which require the employee to be away from the home office.

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Section 4. If the employee is required to be out of town overnight, then the employee can be reimbursed up to the maximum of fifty-nine dollars (\$59.00) for all meals without the per meal limit.

Section 5. Reimbursement for all meals shall be subject to the providing of itemized cash receipts (lump sum total receipts are not acceptable). Sales tax will be deducted from reimbursement. Under no circumstances will the cost of alcoholic beverages be reimbursed by the County.

Section 6. This is subject to the amounts specified in respective collective bargaining agreements.

This resolution will take effect upon its signing this 11th day of April, 2024.

GALLIA COUNTY COMMISSIONERS

s/R. Jay Stapleton

s/Leslie Henry

s/David K. Smith

VETERANS – MEMORIAL DAY EXPENSE

Commissioners received the following request for funds to defray the Memorial Day expenses for 2024 in the amount of \$500.00: Cadot-Blessing #126 Sons of Union Veterans of Civil War, Disabled American Veterans Chapter 141 and American Veterans Post 23. The President entertained a motion to approve as submitted. Leslie Henry made and David K. Smith seconded the motion. Roll calls: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

DINSMORE & SHOHL – DEFEASANCE LETTER

County Administrator Brian Rutherford presented the Commissioners with a letter from Dinsmore & Shohl to determine how to defease the \$5 million that was the Jail interim financing loan through Ohio Valley Bank. President Stapleton entertained a motion to sign the letter as presented. David K. Smith moved and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

DINSMORE & SHOHL – ENGAGEMENT LETTER

County Administrator Brian Rutherford presented the Commissioners with an engagement letter from Dinsmore & Shohl to defease any remaining bond monies that were unexpended from the jail project. President Stapleton entertained a motion to sign the letter as presented. David K. Smith moved and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

LEASE – DISTRICT 2 JOINT FIRE DEPARTMENT

In June of 2022, the District 2 Joint Fire Department signed a 24 month lease contract with the County for a 2004 Ford F250 pickup vin #1FTNW21L74EC87161. That lease would have been up in June of 2024. Today, the District 2 FD returned that vehicle to the County and terminated the lease. No action taken.

GUYAN TOWNSHIP TRUCK

President Stapleton entertained a motion to turn over a 2004 Ford F250 pickup, vin #1FTNW21L74EC87161 to the Guyan Township Trustees for \$1.00. David K. Smith moved and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

GOA-AD-23-64 ARC GRANT 1st QUARTER 2024 STATUS REPORT

GMCAA Grants Administrator Karen Sprague presented the Commission with the 1st Quarter Status Report for the period January 1, 2024 thru March 31, 2024 for the County's FY 2023 ARC Grant (GOA-AD-23-64) for the JFS Workforce Center Project which was submitted to the Ohio Department of Development on 4/4/2024 (before the due date of 4/10/2024). The following project/activity were noted during 1st Quarter:

- ARC Grant – Jackson Pike Workforce Center Project – Grant award \$175,000; Drawn/Expended \$0.00
- Matching Funds:
 - CDBG Grant – Jackson Pike Workforce Center Project – Grant award \$234,500; Drawn/Expended \$0.00
 - CDBG Grant - Administration – Grant award \$10,000; Drawn/Expended \$4,624.03
 - County ARPA Funds award \$150,000; Expended \$28,676 (RVC Prof. Eng. Fees)
 - Jobs Center Fund #400 - \$130,600; Expended \$0.00
- First bid opening held 1/11/2024 – no bids received

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- Second bid opening held 2/22/2024 – bids received for all 4 contracts
- Building A: bid award 3/7/24, contract signed 3/14/24, preconstruction conference 3/27/24
- Building B Interior: bid award 2/29/24, contract signed 3/7/24, preconstruction conference 3/27/24
- Building B HVAC: bid award 2/29/24, contract signed 3/7/24, preconstruction conference 3/27/24
- Building B Exterior: bid award 3/28/24, contract signed 4/4/24, preconstruction conference 4/5/24
- Building A contract completion date 7/31/2024
- Building B Interior contract completion date 6/30/2024
- Building B HVAC contract completion date 12/31/2024
- Building B Exterior contract completion date 8/31/2024

· Contract Amounts:

- Building A - Neals Home Improvements = \$228,900
- Building B Interior - Neals Home Improvements = \$76,300
- Building B HVAC - Limbach Company LLC = \$234,600
- Building B Exterior – Ohio Valley Plastering, Inc. = \$105,000
- RVC Architects - \$45,300
- Administration - \$10,000
- Total = \$700,100

· Project funding sources:

- GOA-AD-23-64 ARC Grant = \$175,000
- B-D-22-1AY-1 CDBG Grant = \$244,500
- ARPA Grant = \$150,000
- Job Center Fund #400 = \$130,600
- Total = \$700,100

Mr. Stapleton entertained a motion that the 1st Quarter 2024 Status Report be approved as submitted to ODOD. Leslie Henry made and Q. Jay Stapleton seconded that motion. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea. The form is on file in the County's CDBG grant files.

CDBG RPIG GRANT (B-W-19-1AY-1) 8th STATUS REPORT

GMCAA Grants Administrator Karen Sprague presented the Commission with the 8th Status Report for the period February 1, 2020 thru March 31, 2024 for the County's FY 2019 CDBG Residential Public Infrastructure Grant (B-W-19-1AY-1) which has been submitted to the Ohio Department of Development before the 4/15/2024 deadline. The following project/activity were noted:

- Sewer Facility Improvements – Green Sanitary Sewer Phase 2 Project – Grant award \$650,000; Drawn/Expended \$650,000

o Project Local Match:

- Federal ARC Grant \$250,000; Expended \$250,000
- OPWC Loan \$650,000; Expended \$562,849.05
- OWDA Construction Loan \$463,617; Expended \$1,617
- Bond Settlement Funds \$6,780,126.16; Expended \$1,104,218.91
- USDA Loan \$2,500,000; Expended \$2,500,000
- USDA Grant \$3,664,000; Expended \$2,486,134.87
- Tap-Ins Household Connections – Green Sewer Sanitary Phase 2 Project – Grant award \$100,000; Drawn/Expended \$0.00
- Total CDBG Grant Award \$750,000; Grant Expended \$650,000; Local Match expended \$6,904819.83

Ms. Sprague advised the status report further notes:

- 45,618.25 LF of pipe installed to date
- 2,964 LF of pipe reinstalled to date
- 84.31 manholes installed to date
- 5 manholes reinstalled to date
- 0.3338 lift stations/grinder pumps installed to date
- 0.24 lift stations/grinder pumps reinstalled to date
- 0.6 flow meter and pit installed to date.

Jay Stapleton entertained a motion that the 8th Status Report be approved as submitted to ODOD on 4/10/2024. Leslie Henry made and David K. Smith seconded that motion. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea. The report is on file in the County's CDBG grant files.

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DEENIE DRIVE SIDEWALKS

The Commissioners discussed the Deenie Drive Sidewalk Project. President Stapleton stated that per discussion with Lonnie Boggs and the Green Township Trustees, the township will be performing the sidewalk project in order to control storm drainage. No action taken.

DJFS – EXECUTIVE SESSION

At 10:09 a.m. the president entertained a motion to enter into executive session with DJFS Director Dana Glassburn concerning potential contracts and the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. David K. Smith moved and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent. Returned to regular session at 10:26 a.m.; No action taken.

PROCLAMATION – PUBLIC SAFETY TELECOMMUNICATORS WEEK

Sherry Daines from The Gallia County 911 was in attendance for Public Safety Telecommunicators Week. The President entertained a motion to approve the proclamation. David K. Smith made and Leslie Henry seconded the motion to proclaim the following; Roll calls: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

Public Safety Telecommunicators Week

April 14-20, 2024
Proclamation

Whereas emergencies can occur at anytime that require police, fire or emergency medical services; and,

Whereas when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and,

Whereas the safety of our law enforcement and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the Gallia County 911 Communications Center; and

Whereas Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and,

Whereas Public Safety Telecommunicators are the single vital link for our law enforcement police officers and firefighters by monitoring their activities by radio, providing them information and insuring their safety; and,

Whereas Public Safety Telecommunicators of the Gallia County 911 Communications Center have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and,

Whereas each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year;

Therefore, Be It Resolved that the Gallia County Commissioners declares the week of April 14-20, 2024 to be National Public Safety Telecommunicators Week in Gallia County, in honor of the men and women whose diligence and professionalism keep our county and citizens safe.

Signed this 11th day of April, 2024

Gallia County Commissioners

s/R. Jay Stapleton, President

s/Leslie Henry, Vice President

s/David K. Smith, Commissioner

RECESS – FY 2022 EXIT AUDIT MEETING & FY 2023 ENTRANCE AUDIT MEETING

* 10:30 a.m. David K. Smith made and Leslie Henry seconded the motion to recess from regular session to participate in an Exit audit conference for Gallia County year 2022 and following that meeting, the Entrance Audit Conference for Gallia County year 2023. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

In accordance with Ohio Revised Code §121.22(D)(2), this meeting is limited to the individuals invited by the Auditor of State and is not considered an open meeting."

* 11:08 a.m. David K. Smith made and Leslie Henry seconded the motion to reconvene the meeting. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea

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SHERIFF – BUDGET

Sheriff Matt Champlin met with the Commissioners to inform them that his department had exhausted his funds for maintenance. He requested a supplemental appropriation be made into Contract Repairs. President Stapleton entertained a motion to make a supplemental appropriation in the amount of \$50,000.00 into Contract Repairs. David K. Smith made and Leslie Henry seconded the motion; Roll calls: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

PALMER ENERGY AGREEMENT

Phillip Dysard with Palmer Energy submitted an agreement for approval. Based on the refresh offers received, the CCAOSC and Palmer Energy have recommended that the County execute an all-inclusive contract with Freepoint for a 12 month term beginning with the June 2024 billing period through the May 2025 billing period. President Stapleton entertained a motion to approve the agreement as submitted by Mr. Dysard. David K. Smith made and Leslie Henry seconded the motion; Roll calls: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

INVESTMENT ADVISORY COMMITTEE

Gallia County Treasurer, Steve McGhee, Chair of the Investment Committee, presented the 1st quarter 2024 investment report for review. The Investment reports are submitted monthly; with meetings held quarterly. Members present were the Commissioners David K. Smith, Q. Jay Stapleton, Leslie Henry and Steve McGhee, County Treasurer. The Investment Report is on file in the Treasurer's office and in the Commissioner's office for review.

***Commissioners attended Solid Waste Meeting here at the Courthouse**

DEENIE & KRISTIE DRIVEWAY REPAIR

President Stapleton entertained a motion to move forward with the driveway repairs in the estimated amount of \$16,500.00 needed on Deenie & Kristie Drive. Leslie Henry moved to move forward with the repairs as suggested by Mr. Stapleton. David K. Smith seconded the motion. Roll calls: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

SPECIAL PROJECTS - SPENDING ALLOWANCE

Special Project Manager Tom White met with the Commissioners to request a spending allowance of up to \$5000.00 for him to take care of various projects taking place for the Courthouse. President Smith entertained a motion that would allow Mr. White to make those purchases up to \$5000.00, with proper documentation on those purchases. David K. Smith moved and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

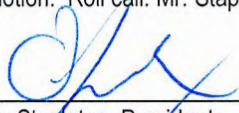
***Commissioner Smith left the meeting at 2 pm.**

EXECUTIVE SESSION – ECONOMIC DEVELOPMENT

At 2:43 p.m. the president entertained a motion to enter into executive session with Cole Massie, Economic Development to discuss contracts and matters to be kept confidential. Leslie Henry moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent. Returned to regular session at 3:12 p.m.; no action taken.

ADJOURN

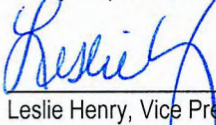
At 3:22 p.m. the President entertained a motion for adjournment. Leslie Henry made and Q. Jay Stapleton seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent.



Q. Jay Stapleton, President



Amanda Phillips, Clerk to the Board



Leslie Henry, Vice President



David K. Smith, Commissioner

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