

**APRIL 4, 2024**

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Q. Jay Stapleton. Roll Call: President Q. Jay Stapleton, present; Vice President Leslie Henry, present; Commissioner David K. Smith, present.

The President entertained a motion for approval of the March 28, 2024 minutes. David K. Smith moved and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

| 2024 Canine Shelter Weekly Report |         |         |           |            |               |     |                                  |                      |           |                      |                      |                       |  |                 |
|-----------------------------------|---------|---------|-----------|------------|---------------|-----|----------------------------------|----------------------|-----------|----------------------|----------------------|-----------------------|--|-----------------|
| Week Ending                       | Came in | Adopted | Reclaimed | Euthanized | Out to Rescue | MIA | Died (Natural or unknown Causes) | Destroyed (in field) | Total Out | Remaining at shelter | Out to County Foster | In from County Foster | Died in Foster (Natural or Unknown Causes) | Total in Foster |
| 3/31                              | 3       | 0       | 0         | 0          | 8             | 0   | 0                                | 0                    | 8         | 25                   | 0                    | 0                     | 0  | 18              |

**COMMISSIONERS – COMPUTER PURCHASE**

County Administrator Brian Rutherford presented the Commissioners with an estimate to replace the computer at the Information Desk and also the computer in the Commissioners office in the amount of \$1,655.84. President Stapleton entertained a motion to purchase the computers in the amount of \$1,655.84. David K. Smith moved and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

**D&K – KENNEL GATES**

County Administrator Brian Rutherford presented the Commissioners with an estimate from Feed Stop LLC to replace 12 galvanized kennel front doors in the amount of \$9,961.97. President Stapleton entertained a motion to purchase the doors in the amount of \$9,961.97. David K. Smith moved and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

**COMMISSIONERS – EXECUTIVE SESSION**

At 9:23 a.m. the president entertained a motion to enter into executive session with Special Projects Manager Tom White concerning contracts. David K. Smith moved and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea. Returned to regular session at 9:32 a.m.; No action taken.

**CONTRACT SIGNING**

**JFS WORKFORCE CENTER PROJECT – BUILDING B EXTERIOR ONLY**

Grants Administrator Karen Sprague provided the Commission with the contract documents for the FY 2022 CDBG Target of Opportunity Grant and ODOT ARC Grant funded project titled JFS Workforce Center Project – Building B Exterior Only with Ohio Valley Plastering, Inc. in the amount of \$105,000. President Stapleton entertained a motion to approve and sign the contract documents as presented. Leslie Henry made and David K. Smith seconded this motion. Roll call votes: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

**CHESHIRE DD WWTP PAYMENT RESOLUTION # 14 & FINAL REPORT**

Grants Administrator Karen Sprague presented the Commission with Payment Resolution # 14 - Final for the Cheshire DD WWTP Project for the following items:

- Construction - \$0
- Engineering - \$5,939.62
- Easement - \$0
- Total = \$5,939.62

Invoices will be or have been paid as follows:

- DLZ Invoice # 219532 = \$1,120.87
- DLZ Invoice # 220047 = \$538.75
- DLZ Invoice # 220338 = \$1,380.50
- DLZ Invoice # 220971 = \$437.50
- OEPA PTI Application Fee = \$2,462.00
- TOTAL = \$5,939.62

Final Report as required by ODOT for the 2021 WWIP Grant for this project is being attached to the Final Payment Resolution and it includes the following information and documents:

- Summary of the work completed includes:

APRIL 4, 2024

- Construction of a new 15,000 GPD conventional package plant with trash trap, aeration, clarifiers, sludge holding, upflow mixed media, dosing tank, sand filter, UV disinfection, post air, effluent lift station, 2 inch force main discharge
- Replace collapsed service lines to both buildings, Gallia-Meigs CAA facility & Hopewell Health Center facility
- Access drive & parking lot asphalt repairs after construction
- New pumps & panel at Outlet Tanks
  - Start and end date of your project: Project started 5/1/2023, Project completed 11/16/2023
  - Verification of match dollars spent: \$0 match dollars for this project
  - Final permit documents: OEPA Final PTI 1617499
  - Number of public and private service lines replaced: 2 service lines replaced & 1 water line to new WWTP installed
  - Volume of sewage treated (gallons/day) or capacity added: 15,000 gpd WWTP was constructed
  - Attachments to Final Report:
- Final Quantities from Final Pay Application #6
- WWIP Grant # 182784 Drawdown Ledger
- WWIP Grant # 182784 Expense Ledgers – Prof Fees-WWTP-Admin
- OEPA Final PTI 1617499
- OEPA Report 1617499
- Final As-Built Plans
- Certificate of Substantial Completion
- Certificate of Work and Affidavit of Payment to Subcontractors and Suppliers
- Final Payroll Affidavit

President Stapleton entertained a motion to approve payment resolution # 14 & the Final Report as submitted. David K. Smith moved and Leslie Henry seconded the motion. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

#### DJFS – SUBGRANT AGREEMENTS

Director Dana Glassburn presented the commissioners the following agreement:

##### **OHIO DEPARTMENT OF JOB AND FAMILY SERVICES SUBGRANT AGREEMENT G-SFY24-0015 RECITALS**

*This Subgrant Agreement between the Gallia County Department of Job and Family Services, (hereinafter referred to as "CDJFS") located at 848 3<sup>rd</sup> Avenue, Gallipolis OH 45631 and Gallia-Vinton Educational Center, PO Box 178 Rio Grande, OH 45674, (hereinafter referred to as "subgrantee"). SUBGRANTEE hereby accepts the Subgrant and agrees to comply with all the terms and conditions set forth in this Agreement.*

*This Subgrant Agreement is made pursuant to the following federal award: TANF Regular CFDA 93.558 (original award date 10/01/2022; FAIN# 2301OHTANF) CDJFS will place updated Federal Award sign date once received. As administered by the U.S. Department of Health and Human Services Youth Elements; Summer Youth Experience and Job Training. This Subgrant is not for research and development purposes.*

*This Subgrant Agreement will be in effect from May 1, 2024 through September 30, 2024, unless this Subgrant Agreement is suspended or terminated pursuant to ARTICLE VII prior to the above termination date. This grant is in the total amount of Seventy thousand dollars (\$70,000.00)*

The President entertained a motion to approve the agreement upon the recommendation of Director Glassburn. David K. Smith made and Leslie Henry seconded the motion. Roll calls: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

#### DJFS – EXECUTIVE SESSION

At 10:06 a.m. the president entertained a motion to enter into executive session with DJFS Director Dana Glassburn concerning the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. David K. Smith moved and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea. Returned to regular session at 10: a.m.; No action taken.

#### PROCLAMATION – CHILD ABUSE PREVENTION AWARENESS MONTH

Dana Glassburn from The Gallia County DJFS/CPS was in attendance for Child Abuse Prevention Awareness Month. The President entertained a motion to approve the proclamation. David K. Smith made and Leslie Henry seconded the motion to proclaim the following; Roll calls: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

##### **Child Abuse Prevention Awareness Month Proclamation**

**Whereas**, child abuse and neglect are recognized as one of our most pressing social problems, affecting many of Ohio's children each year; and

**Whereas**, each child has the right to live and grow in a safe, secure and supportive environment; and

APRIL 4, 2024

**Whereas**, high quality child protection, foster care and adoption represent a worthy commitment to our children's future; and

**Whereas**, since it takes a community to protect a child, county action is needed to break the cycle of abuse and improve family life; and

**Whereas**, the state of Ohio and the Ohio Department of Job and Family Services support and promote the partnership between state, county and local public and private agencies to prevent child abuse and neglect; and

**Whereas**, April has been designated "Child Abuse Prevention Month" nationwide by the National Center of Child Abuse and Neglect;

**Now therefore**, we the Gallia County Commissioners do hereby proclaim the month of April as Child Abuse Prevention Month in the County of Gallia, State of Ohio, on this day 4th day of April 2024. Join us in promoting awareness by wearing blue April 10th.

*s/R. Jay Stapleton*, President

*s/Leslie Henry*, Vice President

*s/David K. Smith*, Commissioner

Also in attendance from Gallia County DJFS/CPS: Kathy Campbell, Miranda Lambert, Kristi Smith, Kristin Browning, Whitney Clagg, Jessica Smith, Lindsay Wolfe, Jessica McCoy, Brylee Canterbury, Haley Gerard, Jacob Elberfeld, Margaret Pickens and Shallon Schuldt.

#### AIRPORT – DUTIES

Airport Manager, Kaleb Arms met with the Commissioners to provide a 2023 Summary report. He also requested to take over full responsibility of the airport's finances and billing which is now under the Commissioner's office. No action taken.

#### BOARD OF ELECTIONS

Eric Whitt and Jerrod Roberts provided the Commissioners with an estimate for new electronic poll books from Know Inc LLC, in the amount of \$62,575.00. Mr. Whitt explained to the Commission that the State will reimburse \$17,722.00 of those cost back to the County after payment has been made in full, leaving the total for the County's contribution to be \$44,853.00. President Stapleton entertained a motion to allow the Board of Elections to purchase the new electronic poll books in the amount presented. David K. Smith moved and Leslie Henry seconded the motion. Roll calls: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

#### PROCLAMATION – NATIONAL PUBLIC HEALTH WEEK

Melissa Conkle from The Gallia County Health Department was in attendance for National Public Health Week to present a proclamation for approval. The President entertained a motion to approve the proclamation. Leslie Henry made and David K. Smith seconded the motion to proclaim the following; Roll calls: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

#### **National Public Health Week Proclamation**

**Whereas** the week of April 1-7, is National Public Health Week, and the theme is "A Healthier America Begins TODAY. Join the Movement!"

**Whereas** since 1995, the American Public Health Association, through its sponsorship of National Public Health Week, has educated the public, policy-makers, and public health professionals about issues important to improving the public's health;

**Whereas**, each year, nearly 150,000 people die from injuries, and almost 30 million people are injured seriously enough to go to the emergency room;

**Whereas**, unintentional injuries, such as motor vehicle crashes, poisonings and burns, rank among the top 10 causes of death for people ages 1-44;

**Whereas**, the financial costs of injuries are staggering, accounting for 12 percent of annual medical care spending and totaling as much as \$69 billion per year;

**Whereas**, injuries, unexpected events and violence affect people at home, at work, in their communities, on the move and even at play;

APRIL 4, 2024

Whereas, many injuries and associated costs can be proactively prevented by taking actions such as wearing a seatbelt, properly installing smoke alarms, correctly installing and using child safety seats, wearing a helmet, storing cleaning supplies in locked cabinets and educating the community about violence and maltreatment towards children, seniors and other vulnerable populations:

NOW, THEREFORE, We, the Gallia County Commissioners, do hereby proclaim the week of April 1-7, 2024, as National Public Health Week 2024 in Ohio and call upon the people of Gallia County to observe this month by helping our families, friends, neighbors, co-workers and leaders better understand the importance of public health to a successful health system in light of this year's theme, "A Healthier America Begins TODAY. Join the Movement!"

IN WITNESS WHEREOF, We have hereunto set our hand this 4<sup>th</sup> day of April, 2024.

s/Q. Jay Stapleton, President  
s/Leslie Henry, Vice President  
s/David K. Smith, Commissioner

IT – EXECUTIVE SESSION

At 11:29 a.m. the president entertained a motion to enter into executive session with IT Director concerning the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. David K. Smith moved and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea. Returned to regular session at 11:35 a.m.; No action taken.

911 – 911 PLAN

911 Director Sherry Daines presented the Commissioners with the updated 911 Plan for approval. President Stapleton entertained a motion to sign and approve the plan as submitted. Leslie Henry made and David K. Smith seconded this motion. Roll call votes: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

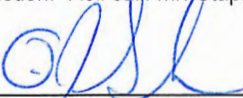
\*President Smith left the meeting at 12 pm.

COMMISSIONERS – EXECUTIVE SESSION

At 1:30 p.m. the president entertained a motion to enter into executive session with Josh Grossman with Dinsmore & Shohl concerning legal matters. Leslie Henry moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent. Returned to regular session at 2:08 p.m.; No action taken.

ADJOURN

At 3:00 p.m. the President entertained a motion for adjournment. Leslie Henry moved and Q. Jay Stapleton seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, absent.

  
\_\_\_\_\_  
Q. Jay Stapleton, President

  
\_\_\_\_\_  
Amanda Phillips, Clerk to the Board

  
\_\_\_\_\_  
Leslie Henry, Vice President

  
\_\_\_\_\_  
David K. Smith, Commissioner