

MARCH 7, 2024

The Gallia County Board of Commissioners met on this date for the purpose of approving the minutes of the previous meeting and current transfers, appropriations and bills. At 9:00 a.m. the meeting was called to order by President Q. Jay Stapleton. Roll Call: President Q. Jay Stapleton, present; Vice President Leslie Henry, present; Commissioner David K. Smith, present.

The President entertained a motion for approval of the February 29, 2024 minutes. Leslie Henry moved and David K. Smith seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

2024 Canine Shelter Weekly Report														
Week Ending	Came in	Adopted	Reclaimed	Euthanized	Out to Rescue	MIA	Died (Natural or unknown Causes)	Destroyed (in field)	Total Out	Remaining at shelter	Out to County Foster	In from County Foster	Died in Foster (Natural or Unknown Causes)	Total in Foster
3/3/24	7	2	0	0	8	0	0	0	10	20	0	0	0	17

GRANT ADMINISTRATOR

Grant Administrator, Karen Sprague presented the Commission with the Gallia County ARPA Report through February 29, 2024. No Action Taken.

CONTRACT SIGNING

GALLIA COUNTY JUNIOR FAIR COMMERCIAL EXHIBITOR

Grants Administrator Karen Sprague presented the Commission with the Gallia County Junior Fair Commercial Exhibitor contract for rental of a 2024 fair booth for the counties fair housing program. Cost is \$200. This amount is paid for from the county's FY 2023 CDBG Community Development grant. President Stapleton entertained a motion to approve the contract as presented. David K. Smith moved and Leslie Henry seconded the motion. Upon roll call votes were: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea

RESOLUTION – GREEN SEWER 2 AEP EASEMENT APPROVAL – 110 PARK AVENUE BIDWELL

Grants Administrator Karen Sprague presented the Commission with an easement between the County and Ohio Power Company, a unit of AEP, as needed for the Green Sewer Phase 2 project to grant AEP permission to install the electric facilities needed for the new lift station located at 110 Park Avenue, Bidwell, Ohio (Rodney 2 Subdivision). President Stapleton entertained a motion to approve and sign the easement as presented. Leslie Henry made and David K. Smith seconded that motion. Upon roll call votes were as follows: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea

CONTRACT SIGNING

CDBG CRITICAL INFRASTRUCTURE GRANT

CROWN CITY VILLAGE WASTEWATER IMPROVEMENT PROJECT

Grants Administrator Karen Sprague provided the Commission with the contract documents for the FY 2023 CDBG Critical Infrastructure funded project titled Crown City Village Wastewater Improvement Project with P & E Pumps & Services LLC in the amount of \$149,758.22. President Stapleton entertained a motion to approve and sign the contract documents as presented. David K. Smith made and Leslie Henry seconded this motion. Roll call votes: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

CONTRACT SIGNING

JFS WORKFORCE CENTER PROJECT – BUILDING B HVAC ONLY

Grants Administrator Karen Sprague provided the Commission with the contract documents for the FY 2022 CDBG Target of Opportunity Grant and ODOD ARC Grant funded project titled JFS Workforce Center Project – Building B HVAC Only with Limbach Company LLC in the amount of \$234,600. President Stapleton entertained a motion to approve and sign the contract documents as presented. Leslie Henry made and David K. Smith seconded this motion. Roll call votes: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

CONTRACT SIGNING

JFS WORKFORCE CENTER PROJECT – BUILDING B INTERIOR ONLY

Grants Administrator Karen Sprague provided the Commission with the contract documents for the FY 2022 CDBG Target of Opportunity Grant and ODOD ARC Grant funded project titled JFS Workforce Center Project – Building B Interior Only with Scotty Neal dba Neals Home Improvements in the amount of \$76,300. President Stapleton entertained a motion to approve and sign the contract documents as presented. David K. Smith made and Leslie Henry seconded this motion. Roll call votes: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

MARCH 7, 2024

EXECUTIVE SESSION – DJFS/ESC

At 10:02 a.m. the president entertained a motion to enter into executive session with ESC Denise Shockley and DJFS Director Dana Glassburn to discuss contracts and personnel. David K. Smith moved and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea. Returned to regular session at 10:26 a.m.; no action taken.

DJFS – EMPLOY RESIGNATION

Dana Glassburn, JFS Director, requests the Commissioners' acceptance of the resignation of Natalie Pauley, which was received by Director Glassburn on March 6, 2024, at 12:54 p.m., to be effective as requested by Ms. Pauley. Ms. Pauley's resignation letter stated it would be effective March 6, 2024. The President entertained a motion to accept the resignation as presented by Dana Glassburn to be effective March 6, 2024. David k. Smith moved, and Leslie Henry seconded the motion. Roll call votes: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

DJFS

Director Dana Glassburn presented an Amendment to the following Subgrant Agreement for approval:

**GALLIA COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES
PURCHASE OF SERVICES SUBGRANT AGREEMENT**

This amendment will amend the contract between the Gallia County Department of Job and Family Services "the grantor" and Gallia County Sheriff "subgrantee" and will be effective 07/01/2023-06/30/2024 for the purchase of the following services, Adult Protective Service, State grant; and Title XX CFDA 93.667 (original award date 10/01/2022, FAIN # 2301OHSOSR) and the Social Services Block Grant, as administered by the U.S. Department of Health and Human Services and the Fraud Prevention Control state grant.

Availability of Funds:

No change in the overall budget of two hundred twenty-six thousand, four hundred and forty-four dollars and zero cent (\$226,440). Adding Title IV-E funding to be utilized to help cover cost for services provided to Children Services.

This amendment also reflects, the revised award date of 11/8/2023, and FAIN# 2401OHSOR for the Title XX funds.

s/Dana Glassburn, Director 3/7/2024

s/Matt Champlin, Sheriff 3/5/2024

Gallia County Commissioners:

s/David K. Smith 3/7/2024

s/R. Jay Stapleton 3/7/2024

s/Leslie Henry 3/7/2024

s/Jason Holdren 3/4/2024

MEMORANDUM OF UNDERSTANDING

Dana Glassburn, JFS Director presented the Commissioners with a MOU between Caring for Kids, Inc. and Gallia County DJFS, Child Protective Services. President Stapleton entertained a motion to allow the Director to sign the MOU on behalf of the County as submitted. David K. Smith moved and Leslie Henry seconded the motion. Roll calls: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

TEAM LEADS – CPS – JFS

Dana Glassburn, JFS Director, presented the idea of establishing two (2) temporary team lead assignments, each assignment could last for a period up to but not more than six (6) months per assignment, for CPS Caseworks. Dana Glassburn also presented the idea of \$1.00 per hour additional compensation for a temporary team lead while serving in the temporary team lead assignment, with such temporary stipend to be discontinued upon removal from a temporary team lead assignment. President Stapleton entertained a motion to accept the team lead assignments under

CASSTO & HARRIS, INC. — RE-ORDER NO. 25403-23

MARCH 7, 2024

the conditions stated by Mr. Glassburn. Ms. Henry moved, and David K. Smith seconded the motion. Roll calls: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea.

BID AWARD – JFS WORKFORCE CENTER PROJECT

Grants Administrator Karen Sprague advised the Commission of receipt of bid award recommendations Jon Steverson with RVC architects for the JFS Workforce Center Project as follows:

- Building A – Neals Home Improvements in the amount of \$228,900.00 noting this was the lowest bid submitted and is within 20% of the project estimate of \$210,000.
- Building B Exterior Only – Neals Home Improvements submitted a letter to withdraw their bid.

Ms. Sprague noted that all project funding has been awarded by ODOD, therefore bid award can proceed. Ms. Sprague further noted both the Excluded Parties search on www.sam.gov and the Ohio Auditor of State website Certified Search for Unresolved Findings for Recovery reflect nothing for Neals Home Improvements.

Therefore, Ms. Sprague recommends the projects be awarded as noted above:

- Building A – Neals Home Improvements in the amount of \$228,900.00

President Jay Stapleton entertained a motion to award the bid as recommended above. David K. Smith made and Leslie Henry seconded this motion to award the bids as recommended. Roll call votes: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.

ENGINEER- RESOLUTION

The President entertained a motion to approve the following resolution. David K. Smith made and Leslie Henry seconded the motion: Roll calls: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea. Also in attendance: Gallia County Assistant Engineer, Adam Edwards.

WHEREAS; Section 5501.03 (D) of the Ohio Revised Code provides that the Director of the Ohio Department of Transportation (ODOT) may coordinate the activities of the Department with other appropriate public authorities and enter into contracts with such authorities as necessary to carry out its duties, powers and functions; and

WHEREAS; the GAL-CR VAR PM-FY2025, PID 113381, is transportation activity eligible to receive federal/state funding; and

WHEREAS; the LPA (County) has received funding approval for the project listed above from the Program Manager having responsibility for the federal/state funds involved, and

WHEREAS; it is the mutual desire for both ODOT and the LPA to have the LPA serve as the responsible lead agency for the administration of the project; and

WHEREAS; the Gallia County Board of County Commissioners authorizes the Gallia County Engineer to enter into an agreement with ODOT for the above-mentioned improvements.

NOW, THEREFORE a motion was made by David K. Smith and duly seconded by Leslie Henry, to adopt the foregoing resolution/ordinance.

s/R. Jay Stapleton, 3/7/2024

s/Leslie Henry 3/7/2024

s/David K. Smith 3/7/2024

NATIONAL NUTRITION MONTH 2024 – PROCLAMATION

The President entertained a motion to approve the following proclamation. Leslie Henry made and David K. Smith seconded the motion: Roll calls: Mr. Smith, yea; Mr. Stapleton, yea; Ms. Henry, yea. Also in attendance: Gallia County WIC, Lorie Siders.

**National Nutrition Month 2024
Proclamation**

WHEREAS food is the substance by which life is sustained; and

WHEREAS the type, quality, and amount of food that individuals consume each day plays a vital role in their overall health and physical fitness; and

WHEREAS there is a need for continuing nutrition education and wide-scale effort to enhance healthy eating practices;

NOW, THEREFORE we, the Board of Gallia County Commissioners, of Gallia County, Ohio in the city of Gallipolis, in the State of Ohio

MARCH 7, 2024

DO HEREBY PROCLAIM the month of March **NATIONAL NUTRITION MONTH** in Gallia County, Ohio, and we encourage all citizens to join the campaign and become concerned about their nutrition and the nutrition of others in hope of achieving optimum health for both today and tomorrow.

IN WITNESS WHEREOF we have here to set our hand and caused the Great Seal of the Board of Gallia County Commissioners to be affixed.

Done at the Gallia County Courthouse on this 7th day of March two thousand and twenty-four.

s/ David K. Smith, Commissioner

s/ Q. Jay Stapleton, President

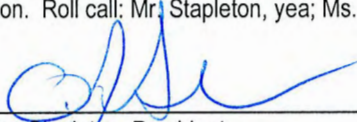
s/ Leslie Henry, Vice President

***11:45 Commissioner Smith left the meeting.**

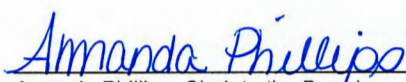
***1:30 PM Commissioner Henry and Stapleton attended the TAC Mtg. at the library concerning the ODOT Grant.**

ADJOURN

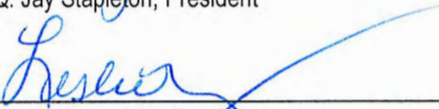
At 4:00 p.m. the President entertained a motion for adjournment. David K. Smith made and Leslie Henry seconded the motion. Roll call: Mr. Stapleton, yea; Ms. Henry, yea; Mr. Smith, yea.



Q. Jay Stapleton, President



Amanda Phillips, Clerk to the Board



Leslie Henry, Vice President



David K. Smith, Commissioner